

**Debra DeBerry**  
Clerk,  
Superior Court



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## **DEKALB COUNTY**

### **NEWS RELEASE**

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**December 30, 2022**

**FOR IMMEDIATE RELEASE**

## **Clerk of Superior Court's Office Closed Due to Flooding**

Decatur, GA – DeKalb Clerk of Superior Court, located in the DeKalb County Courthouse at 556 North McDonough Street, Ground Floor, **will remain closed to employees and the public until further notice** due to a water pipe bursting and flooding multiple areas in the Judicial Tower. Clerk's Office Courthouse Employees will work remotely during the cleanup and repairs.

The Board of Equalization's office remains open. All hearings for the Board of Equalization during this time will be held as scheduled.

Although the Clerk of Superior Court's Office will be physically closed during emergency repairs, our website [www.dksuperiorclerk.com](http://www.dksuperiorclerk.com) remains available 24 hours a day for filing criminal, civil, real estate, tradenames and UCC documents. No passport and notary applications can be processed until the Courthouse reopens. Temporary protective orders will be processed through our website. For additional information please refer to the judicial Administrative Order dated December 30, 2022. Thank you for your cooperation.

**IN THE SUPERIOR COURT OF DEKALB COUNTY  
STATE OF GEORGIA**

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: FILE NUMBER: **22AP1579**  
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**ADMINISTRATIVE ORDER**

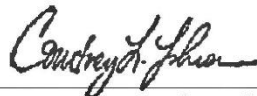
Due to an ongoing maintenance issue in the Judicial Tower of the DeKalb County Courthouse located at 556 North McDonough Street, Decatur, Georgia 30030, in-person access to the entirety of the Judicial Tower without prior approval of the DeKalb County Sheriff's Department is prohibited until further notice with the following exception:

The Probate Court Courtroom on the 1<sup>st</sup> Floor of the Courthouse will remain unlocked and open to the public so that Grand Jury indictments can be returned in open court. The District Attorney's Office is to notify the Sheriff's Department in advance of when indictments will be returned, and any member of the public seeking to enter the Courthouse at or immediately prior to that time should be informed that they are free to observe the return of the indictments but that they will not be able to access any other portions of the Judicial Tower. They should then be allowed to enter if they wish and directed to the proper courtroom. No permission is needed for members of the public wishing to observe, and none should be turned away.

All jury trials scheduled to begin in January of 2023 are continued.

All offices in the Judicial Tower shall operate remotely until further notice and all services rendered by those offices will be provided virtually and remotely. Please contact each specific office for further information.

SO ORDERED this 30<sup>th</sup> day of December, 2022



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**COURTNEY L. JOHNSON**  
Acting Chief and Administrative Judge  
Superior Court of DeKalb County  
Stone Mountain Judicial Circuit

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