

**Debra DeBerry**  
Clerk,  
Superior Court



**PRESS CONTACTS:**  
**Xernia L. Fortson, Esq.**  
**Public Information Officer**  
Cell: 404-275-8704

**William Sheppard**  
**Chief Deputy**  
Phone: 404-371-2795  
Cell: 404-345-6983

## **DEKALB COUNTY**

### **NEWS RELEASE**

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**December 25, 2022**

**FOR IMMEDIATE RELEASE**

### **Clerk of Superior Court's Office Closed Due to Freezing Temperatures, Flooding of the Clerk's Office**

Decatur, GA – DeKalb Clerk of Superior Court, located in the DeKalb County Courthouse at 556 North McDonough Street, Ground Floor, **will be closed on Monday, December 26, 2022, in regular recognition of the Christmas Holiday and additionally will be closed Tuesday December 27<sup>th</sup> through Tuesday, January 3<sup>rd</sup>, 2023**, due to a water pipe bursting and flooding multiple areas in the Clerk's Office, on the Ground Floor of the Courthouse. The Judicial Tower is affected by this closure.

The Clerk of Superior Court's physical office will remain closed to employees and the public, Tuesday, December 27, 2022, through Tuesday, January 3<sup>rd</sup>, 2023. Clerk's Office Courthouse Employees will work remotely during the cleanup and repairs.

The Board of Equalization's office will open as scheduled on Tuesday December 27, 2022, at 8:30AM. All hearings for the Board of Equalization during this time will be held as scheduled.

Although the Clerk of Superior Court's Office will be physically closed during emergency repairs, our website [www.dksuperiorclerk.com](http://www.dksuperiorclerk.com) remains available 24 hours a day for filing criminal, civil, real estate, tradenames and UCC documents. No passport and notary applications can be processed until the Courthouse reopens. Temporary protective orders will be processed through our website. Additionally, please contact the Judge's chambers or other Administrative Offices if prior notice was received for an in-person hearing. Thank you for your cooperation.

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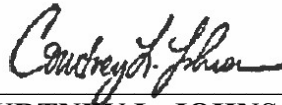
**IN THE SUPERIOR COURT OF DEKALB COUNTY  
STATE OF GEORGIA**

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: FILE NUMBER: 22AP1544  
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**ADMINISTRATIVE ORDER**

Due to an ongoing maintenance issue in the Judicial Tower of the DeKalb County Courthouse located at 556 North McDonough Street, Decatur, Georgia 30030, all in-person access to the Judicial Tower is prohibited until further notice. This includes all access to the elevators in the Judicial Tower. No courthouse staff or members of the public should attempt to access the Judicial Tower without the approval of the DeKalb County Sheriff's Department. All offices in the Judicial Tower shall operate remotely until further notice. The Clerk of Court, Magistrate Court, and Probate Court shall continue to provide services virtually and remotely. Please contact each specific office for further information. Additionally, please contact the Judge's chambers or other Administrative Office if prior notice was received for an in-person hearing. Thank you for your cooperation.

SO ORDERED this 25<sup>th</sup> day of December, 2022



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**COURTNEY L. JOHNSON**  
Acting Chief and Administrative Judge  
Superior Court of DeKalb County  
Stone Mountain Judicial Circuit