



"Working for YOU!"
Debra DeBerry, Clerk

Clerk's Corner Youth Edition

Greetings from your DeKalb County Clerk of Superior Court, Debra DeBerry

I am pleased to serve as your Clerk of Superior Court and share with you some of my responsibilities to you and your families. I am charged by the Georgia Constitution with the care, custody and control of DeKalb County's records.

I wish you all a safe and productive school year. Remember bullying is prohibited, so if you feel you are being bullied notify an adult!

Please feel free to visit my website at
<http://web.dekalbcountyga.gov/clerk> or

you may call my office at 404-371-2251. Also, **follow me on**



@DKSuperiorClerk



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What is a constitutional officer?

A **constitutional officer** is a government official whose office is created by the state constitution rather than by a statute. The term of office of such officers are fixed and defined by the constitution. The term for the Clerk of Superior Court is four (4) years.

What is the difference between State, Magistrate, Probate & Superior Courts?

Superior Court is responsible for handling cases involving serious crimes (felonies), civil disputes, real estate matters and family and domestic relations issues.

State Court handles civil law actions not otherwise within the jurisdiction of Superior Court, dispossessions, misdemeanors, and certain traffic offenses.

Magistrate Court (Civil Division) hears cases involving civil claims of \$15,000 or less.

Probate Court has exclusive jurisdiction in probate of wills, administration of estates, appointment of guardians, involuntary hospitalizations, issuance of pistol licenses and marriage licenses.

Always remember...

The superior court shall have exclusive jurisdiction over the trial of any child 13 to 17 years of age who is alleged to have committed offenses in **O.C.G.A. § 16-5-1 through O.C.G.A. § 16-8-41 (a)**.



Remember texting while driving is illegal in Georgia. Distracted driving is **NOT** worth a life!

Clerk's Word Search

- ADOPTIONS
- CIVIL
- CLERK
- CONSTITUTIONAL
- COURT
- CRIMINAL
- FELONY
- JUDICIAL
- MISDEMEANOR
- NOTARY
- PASSPORTS
- REAL ESTATE

Z	G	F	E	I	L	C	I	F	M	F	L	W	U	B
R	E	A	L	E	S	T	A	T	E	C	L	E	R	K
X	Q	H	K	Q	G	A	R	R	V	L	N	V	M	Z
R	O	N	A	E	M	E	D	S	I	M	O	P	A	W
I	C	O	N	S	T	I	T	U	T	I	O	N	A	L
J	O	D	Y	S	T	R	O	P	S	S	A	P	Y	T
A	D	O	P	T	I	O	N	S	J	E	O	F	J	R
L	A	N	I	M	I	R	C	J	X	V	U	E	I	U
J	U	D	I	C	I	A	L	Y	R	A	T	O	N	O
L	I	V	I	C	J	B	C	P	O	P	I	L	I	C

Online Safety Tips (reprinted from <http://kommein.com/getting-blunt-social-networking-tips-for-kids/>)

- People who ask you to keep secrets are almost always up to no good.
- People will tell you what you want to hear because they want you to trust them, not because it is true.
- Your parents understand a lot more than you think they do and no one online should convince you otherwise.
- Private details are private.
- Make sure your parents know who you are talking to online.
- Make sure your social networks are safe.
- Don't post anything online you wouldn't expect the world to see.
- Don't let anyone guilt you into anything.
- Always check with your parents before sending anyone anything or giving your address to receive "gifts".
- You should always report abuse or bullying – even if it is not against you.
- Don't tell anyone what you're wearing.
- Passwords are not for sharing.
- Ask permission before spending money.
- Don't make friends with grownups.
- Trust your instincts.

A few services we provide:

- **Real Estate Records** - Recording, Maintenance, and Retrieval
- **Personal Property Records** - Recording, Maintenance, and Retrieval
- **Judicial Records** - Civil & Criminal Filing, Maintenance, and Retrieval
- **General Executions (Fi Fa's)** - Recording and Cancellations
- **Notary Public Application & Renewal** - Application, Commission, and Revocation
- **Appeals** - To Court of Appeals and Supreme Court of Georgia
- **Adoptions** - Private Agency, DHR, Third Party, Adult Adoptions, Foreign Adoptions, and termination of parental rights
- **Passports** - New Issues, Renewals, Photos
- **Trade Name Registrations** - Application and Recording
- **General & Limited Partnerships** - Filing and Maintenance

To remove your name from our mailing list, please E-mail dkennon@dekalbcountyga.gov.

Questions or comments? E-mail us at cscinfo@dekalbcountyga.gov or call 404-687-3875.